



**Interim Executive Director of Resources: Helen
Maneuf**

Field Junior School
Year 6

**Hertfordshire Library Service
Watford Central Library
Hempstead Road
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www.hertfordshire.gov.uk**

Tel : 0300 123 4049
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My ref :
Date : 09/09/2024

Dear Parent or Carer

Your child's class will be visiting Watford Central Library on 25 September 2024.

To enable children to get the most out of this visit, they will have the opportunity to look around the children's library and choose a book to borrow and read at home. In order to be able to take a book home, each child will need to be a member of Hertfordshire Libraries. Membership of Hertfordshire Libraries is free.

- If your child is already a library member and has a membership card, please ensure that they bring this with them to school on the day of the visit.
- If your child is not a library member, you will need to visit any library in Hertfordshire to complete a membership form and register before the day of the visit. There is no charge to join the library, but you will be asked to bring with you proof of address such as a current bank statement, utility bill or driving licence.
- If your child is a library member but no longer has a membership card, you will need to visit a library prior to the class visit with proof of ID to obtain a replacement card. A replacement charge of £1.30 will then be added to your child's account.

Children will only be able to borrow a book during the visit if they have brought their library card with them. If they do not have a card, they will be still be able to choose a book and we will keep it to one side for them at the library for 10 days, giving them a chance to come back with you to complete their membership. Books chosen during the visit can be borrowed for up to 3 weeks and can be returned to any Hertfordshire public library. To find out more about Hertfordshire Libraries, including our e-services, please visit www.hertfordshire.gov.uk/libraries , or telephone 0300 123 4049.

Yours faithfully,

Angela Hadwin
Library Manager
Watford Central Library